



Role Requirements

Role Title:	Community Organiser Volunteer
Team:	Community organising team
Location:	Perth, WA
Manager / Supervisor:	Community Organiser
Date Original Prepared:	28 January 2018
Classification:	Unpaid volunteer role
Hours:	1 full day per week/2 half days
Tenure:	minimum 6 months

Primary Objective(s)

The Community Organiser volunteer will assist the Western Australia Community Organiser (CO) to grow and build momentum and excitement around having an impact for human rights. The role will involve engaging with principle elements of the community organising strategy for the region and working on identified projects to help achieve our 2018 human rights goals. You will work both independently and collaboratively within a community organising volunteer team.

The role may involve the following tasks:

- Organisation and execution of community based events
- Strengthening our activist base
- Help in growing our movement into strategic electorates
- Building support for identified campaigns such as refugee rights and individuals at risk

This role will require some public facing work - full training will be provided

Reporting Relationship

This position reports directly to the Community Organiser. Materials and administration support is provided by the Activism Support Coordinator.

Amnesty International Australia Team

Key Tasks

- Working with the community organiser to devise community organising projects as part of the community organising volunteer team
- Plan and host events throughout Perth
- increase Amnesty's visibility across WA
- Encourage wider participation in priority campaigns
- Support the community organisers work on project teams
- Creating materials and resources
- Participating in group activities and events
- Basic admin, booking of venues and recording data. Including using tools such as nation builder

Key relationships

Internal

- Community Organiser.
- Community Organiser Assistant.
- Activism Support Coordinator
- West Australian Amnesty Groups - facilitated through Group Convenors.
- Branch Committee.
- National staff teams (project teams)
- Media and Communications Coordinator.
- Social media volunteer

External

- Locally-based community organisations and human rights organisations.
- Local councils.
- Festival organisers.

Learning Opportunities:

- Gain community organizing skills.
- Gain event management and mobilization skills.
- Refine your communication and interpersonal skills.
- Develop volunteer skills
- Practical and relevant experience working in the regional office of a large international human rights organization.
- Increased understanding of international human rights issues and campaigns.

Selection Criteria

Please address these selection criteria in your application.

Essential:

- Must have a passion for defending human rights
- Must have the drive to do the work to have impact for human rights
- Commitment to Amnesty International human rights principles.
- Good written and oral communication skills, including the ability to communicate to external and internal stakeholders.
- Ability to work within a team environment and independently.
- Computer skills
- Desk-based research skill.
- Reliable

Desirable:

- Experience working with volunteers/activists
- Experience volunteering or working with a community organisation.
- Experience in campaign and advocacy.
- Experience in project management and/or event management

Applications by email to: Kate Collins wa.co.assistant@amnesty.org.au by 9am Wednesday 21st March 2018. Please include: 1. A copy of your CV including all contact details 2. A document briefly addressing the Selection Criteria detailed above.

You must have valid work rights in Australia to complete an internship / volunteer program at AIA. Please be aware that Amnesty International Australia does not provide volunteers / interns with

- Any monetary allowances or remuneration for volunteer internships
- Accommodation or accommodation allowances
- Any assistance in organising visas or completing visa applications